

## Privacy Policy

YMCA Manchester are committed to protecting and respecting your privacy. Whenever you provide any personal information to us, we will treat your information in accordance with this privacy policy and in accordance with General Data Protection Regulation (GDPR).

We use cookies on our websites. By using our website, you agree to this policy and you consent to our use of cookies in accordance with the terms of this policy.

As such:

- we do not sell, rent or lease customer lists to third parties
- we only send you emails we think you will find useful and only after obtaining your consent; you may stop them at any time by using the unsubscribe link in the emails you receive
- we never disclose sensitive personal information, such as race, religion, or political affiliations
- we are committed to protecting the security of your personal information by using robust technology and procedures
- to continually improve our services, we may collect, use and disclose your information only as described in this policy.

For further information, please read the policy below. The policy applies to data collection and usage on the YMCA Manchester websites (including Y Club and Castlefield Hotel) and services.

## Personal information we may collect

When you sign up for membership, book a hotel stay, donate, register online, take part in a sponsored event, contact us or interact with us in any other way, YMCA Manchester may receive personal information about you, such as your name, address, telephone number, email address.

Both YMCA Manchester and its operational partners collect and use your personal information such as credit/debit card/bank details to create a billing account to operate and deliver services to you.

## How we use your information

We will use your information in several ways, such as processing a donation/membership/booking request that you have made, sending you information about YMCA Manchester's services, sending you

communication you have subscribed to or responding to correspondence you have sent to us.

We will not contact you for marketing purposes unless you have given your express consent. You also have the right to advise us at any time if you no longer wish to receive any further communications from us that you might have consented to.

## **Disclosure of your information**

We will keep your personal information confidential and will not disclose it to any third party without your consent unless we are obliged to do so by law.

We sometimes use third parties to process your information on our behalf (for example, to process a donation, membership or booking). However, we require them to keep your information secure and not to use it for their own business purposes.

## **Accessing, updating and deleting your personal information**

You can ask us what information we hold about you at any time by contacting us.

Please also help us to keep your information up to date by letting us know of any changes. We may contact you from time to time to make sure that the details we hold about you are correct.

Individuals have a right to have personal data erased and to prevent processing. To request your is removed from our databases please email [info@castlefield-hotel.co.uk](mailto:info@castlefield-hotel.co.uk)

## **Cookies**

YMCA Manchester uses cookies (small text files) to monitor browsing preferences to make a user's experience more efficient and to provide us with the basic visitor statistics for analysis.

We use Google Analytics cookies to collect anonymous traffic data, such as page visit information, where the visitors to the site had come from and the browser and operating systems used. This information is stored by Google and subject to their [privacy policy](#).

The site also makes use of session cookies. Those cookies are necessary for site functionality and contain no personally identifiable information. They are deleted when the browser is closed.

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Please note, that you can delete any cookies that are already stored on your computer. Please refer to the instructions for your browser or file management software on how to do so.

For more information about cookies, including how to block or delete them, visit [AboutCookies.org](https://www.aboutcookies.org)

### **Third party websites**

From time to time, this website may also include links to other websites. These links are provided for your convenience to provide further information. This policy only applies to this site, so if you follow a link to a third-party site, please make sure you read the privacy policy on that site.

### **Changes to this privacy policy**

Any changes to this policy will be posted on this page, so please check back from time to time.

### **Contacting us**

This website is owned and operated by YMCA Manchester, Liverpool Road, Manchester, M3 4JR. If you have any questions about this privacy policy, please contact us 0161 832 7073